Please submit your resume to Human Resources @ info@nwabatement.com For questions, visit www.nwabatement.com or call (253) 588-0440.

<u>SHOP</u> ASSISTANT



Northwest Abatement Services, Inc.

Job Type: Full-Time Salary: DOE

Private & Public Sector (prevailing wage) Work Available

Northwest Abatement Services consistently strives to exceed customer expectations from the initial phone call to the final quality control check. Our mission has always been to lead the industry as a specialty contractor providing asbestos removal, lead abatement, mold remediation and other services.

Benefits Offered: Healthcare, Dental, vision, Life Insurance, 401K Retirement Plan (matching options available), Vacation, Holiday, Company Apparel

Duties

This position is to assist in shop/warehouse operations, maintaining accurate records of inventory leaving and returning to the company, and performing a variety of tasks to improve the efficiency of the company's day-to-day operations.

- Perform routine inspection on company vehicles and equipment
- Repair and replace damaged/worn parts on equipment
- Repair and do regular maintenance on company vehicles
- Strong organizational skills and inventory skills
- Assist with palatalizing, loading, and unloading materials onto trucks, etc.
- Regular communication between shop and office staff
- All other duties as assigned by direct supervisor and other management staff

Requirements

- Must have a valid driver's license, clean driving record, and access to a reliable vehicle
- Excellent communication skills
- · Appropriately dressed for tasks/environment and well-groomed
- Able to work in non-conventional environments.
- Ability to lift 50+ pounds, climb, balance, stoop, kneel, crouch, crawl, and reach overhead, climb stairs throughout the warehouse and job sites, and stand for extended periods of time
- Must be able to work a flexible schedule when necessary (nights/weekends)
- A positive, self-starter that can work with little or no supervision
- Prior experience with operating a forklift
- Mechanical and warehouse inventory background experience mandatory
- Able to work in non-conventional environments (outdoor work conditions, buildings, roof tops, duct work, scaffolding, etc.)
- Mathematics ability to compute, analyze, and interpret numerical data for reporting purposes
- Must be able to complete and pass a pre-employment drug screen, physical, and background check
- · Must have a clean driving record with access to a reliable vehicle

We are an Equal Opportunity Employer and follow a practice of treating all employees and applicants for employment in a nondiscriminatory manner. NORTHWEST ABATEMENT SERVICES, INC. prohibits discrimination on the basis of a person's race, creed, color, religion, sex, national origin, sexual orientation, age, marital status, pregnancy, childbirth and related medical conditions, military or veteran status, or disability regarding considerations such as recruiting, hiring, training, promotion, demotion, compensation, benefits, discipline and separation.